Reading the StudentTracker Detail Report

NOVEMBER 20, 2017

National Student Clearinghouse®

Reading the StudentTracker Detail Report

This guide will help you read the detail report that you will receive from the Clearinghouse whenever you make a StudentTracker inquiry. **The detail report is always returned to you as a .CSV file**. For reference purposes, the sample report in this guide contains annotations, formatting and a lettered header row that is not part of the report that you will receive. If you have any questions or need assistance, contact studenttracker@studentclearinghouse.org.

This data is returned to you *exactly* as you provided it to the Clearinghouse.

COLUMN POSITION	FIELD NAME	MAX. LENGTH	TYPE*	DESCRIPTION
A	Your Unique Identifier	16	AN	The Social Security number as provided in your request file. In order to preserve number formatting, each SSN ends in an underscore (e.g., 123456789_). *Note: this field is used only for the Pending Admission (PA) inquiry.*
B	First Name	20	AN	Student's first name as provided in your request file.
C	Middle Initial	1	AN	Student's middle initial as provided in your request file.
D	Last Name	20	AN	Student's last name as provided in your request file.
E	Name Suffix	5	AN	Name suffix as provided in your request file (e.g., III, Jr, Sr).
F	Requestor Return Field	50	AN	Data provided by you in the Requestor Return Field of your request file that you wanted returned unaltered to help you process the detail report (e.g., cohort identification, unique student ID, etc.). If no data was provided, the field is blank.
G	Record Found Y/N	1	AN	Y = Detail report contains student's college record N = Detail report does NOT contain student's college record
H	Search Date	8	N	Search date that you provided in your request file.
I	College Code/ Branch	9	AN	OPE/FICE code of the college that the student attended.
J	College Name	40	AN	Name of the college that the student attended.
K	College State	2	AN	State in which the college that the student attended is located.

*The type codes in this document are "A" alpha, "N" numeric, and "AN" alpha numeric.

COLUMN POSITION	FIELD NAME	MAX. LENGTH	TYPE*	DESCRIPTION
L	2-year/ 4-year	1	AN	Type of college that the student attended: 4 = 4-year or higher institution 2 = 2-year institution L = less than 2-year institution
M	Public/ Private	7	AN	Indicates whether the college that the student attended is a "Public" or "Private" institution.
N	Enrollment Begin	8	AN	Begin date for the student's period of attendance.
O	Enrollment End	8	AN	End date for the student's period of attendance.
P	Enrollment Status	1	AN	The last enrollment status reported for the student: F = Full-time Q = Three-quarter time H = Half-time L = Less than half-time A = Leave of absence W = Withdrawn D = Deceased This field will be blank if the reporting college has not defined the student's enrollment status as directory information.
Q	Class Level	1	AN	If available, the Class level associated with the student as provided by the reporting college: F = Freshman (Undergraduate) S = Sophomore (Undergraduate) J = Junior (Undergraduate) R = Senior (Undergraduate) C = Certificate (Undergraduate) N = Unspecified (Undergraduate) B = Bachelor's (Undergraduate) M = Master's (Graduate) D = Doctoral (Graduate) P = Postdoctorate (Graduate) L = First Professional (Graduate) G = Unspecified (Graduate/Professional) A = Associate's T = Post Baccalaureate Certificate
R	Enrollment Major 1	80	AN	If available, the major associated with the student's enrollment record as provided by the reporting college
S	Enrollment CIP 1	6	N	If available, appropriate NCES CIP code for major 1.
T	Enrollment Major 2	80	AN	If available, the major associated with the student's enrollment record as provided by the reporting college
U	Enrollment CIP 2	6	N	If available, appropriate NCES CIP code for major 2.

Active "Expanded Data Discount" schools receive these 5 columns of data.

*The type codes in this document are "A" alpha, "N" numeric, and "AN" alpha numeric.

COLUMN POSITION	FIELD NAME	MAX. LENGTH	TYPE*	DESCRIPTION
V	Graduated?	1	A	Graduation status information available from the reporting college. Y = College reported the student as graduated N = College did NOT report the student as graduated
W	Graduation Date	8	AN	Date of student's graduation or degree achievement as provided by reporting college.
X	Degree Title	80	AN	If available, the title of the degree the student received as provided by the reporting college.
Y	Degree Major 1	80	AN	If available, the major associated with the student's degree as provided by the reporting college.
Z	Degree CIP 1	6	N	If available, appropriate NCES CIP code for major 1.
AA	Degree Major 2	80	AN	If available, the major associated with the student's degree as provided by the reporting college.
AB	Degree CIP 2	6	N	If available, appropriate NCES CIP code for major 2.
AC	Degree Major 3	80	AN	If available, the major associated with the student's degree as provided by the reporting college.
AD	Degree CIP 3	6	N	If available, appropriate NCES CIP code for major 3.
AE	Degree Major 4	80	AN	If available, the major associated with the student's degree as provided by the reporting college.
AF	Degree CIP 4	6	N	If available, appropriate NCES CIP code for major 4.
AG	College Sequence	2	AN	The sequential order of each school that the student attended. The first record from the first school that the student attended will have a "1" in this field, the first record from the second school that the student attended will have a "2" in this field, and so on.

Active DegreeVerify schools also receive this detailed degree information.

:: IMPORTANT ::

If you need assistance, contact studenttracker@studentclearinghouse.org

*The type codes in this document are "A" alpha, "N" numeric, and "AN" alpha numeric.