



Enrollment Reporting For Summer and Other Non-Compulsory Terms

According to the National Student Loan Data System (NSLDS), active students with at least a half-time status for the required term who are not withdrawn are considered continuously enrolled during non-compulsory academic terms. For this reason, the NSLDS has provided specific criteria for non-compulsory term enrollment reporting, see [section 4.4.5 of the NSLDS Guide](#).

The National Student Clearinghouse recommends your school have a policy for reporting non-compulsory terms to us that addresses these key points:

- NSLDS expects schools to report enrollment files for non-compulsory academic terms (e.g., summer non-required) just as they do for regular terms occurring during the academic calendar
- NSLDS expects schools to certify a campus-level withdrawn (“W”) status for any student who is not expected to return for the next required academic term and is, therefore, considered officially withdrawn
- Typically, a student is not withdrawn during a non-compulsory term if the student is expected to return for the next scheduled required, compulsory term.
- Typically, if a return to Title IV is completed by the school’s financial aid office and is effective during the non-compulsory term, the student’s withdrawn status, along with the accurate effective date, should be reported to the Clearinghouse
- If a federal aid student is reported to the Clearinghouse as “Withdrawn,” the status will be available to loan servicers and certified to the NSLDS, placing the student in repayment.

To ensure you are reporting non-compulsory term enrollment correctly, follow the recommendations under the “School Action to Report” column in the table below.

Spring Term Enrollment	Summer Term Enrollment	School Action to Report	Clearinghouse Action Reporting to NSLDS
Active status, expected to return	Not enrolled	Do not include student in summer reporting	Recertify spring enrollment
Active status	< Half time	Report summer enrollment as is	<ul style="list-style-type: none"> • Suppress less than half time • Recertify Spring Enrollment
Active status	≥ Half time	Report summer enrollment as is	Report summer enrollment
Active status	≥ Half time Drops to < half time	Report summer enrollment as is	<ul style="list-style-type: none"> • Suppress less than half time • Recertify previous status ≥ half time
Active status	≥ Half time Drops classes, expected to return	Continue reporting in-school status	Report in-school status
Active status	Withdraws entirely	Report withdrawn status	Report withdrawn status
Active status	≥ Half time Withdraws entirely	Report withdrawn status	Report withdrawn status

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