Reading the StudentTracker for High Schools Detail Report

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This guide will help you read the detail report that you will receive from the Clearinghouse whenever you make a StudentTracker inquiry. The detail report is always returned to you as a .CSV file. All dates will be returned in YYYYMMDD format. For reference purposes, the sample report in this guide contains annotations, formatting and a lettered header row that is not part of the report that you will receive. If you have any questions or need assistance, contact studenttracker@studentclearinghouse.org.

COLUMN POSITION	FIELD NAME	MAX. LENGTH	TYPE*	DESCRIPTION
A	Your Unique Identifier	16	AN	The student identification number as provided in your graduate or request file. In order to preserve formatting, each identifier ends with an underscore (e.g., 123456_).
B	First Name	40	A	Student's first name as provided in your graduate or request file.
C	Middle Initial	40	A	Student's middle name or initial as provided in your graduate or request file.
D	Last Name	40	A	Student's last name as provided in your graduate or request file.
E	Name Suffix	5	A	Name suffix as provided in your graduate or request file (e.g., III, Jr, Sr).
F	Requestor Return Field	50	AN	If you submitted a graduate file and included the student Social Security number, it will be returned in this field. If you submitted a request file, the data you provided in this field will be returned unaltered (e.g., cohort identification, etc.). If no data was provided, the field is blank. In order to preserve formatting, each identifier ends with an underscore (e.g., 123456_).
G	Record Found Y/N	1	A	Y = Detail report contains student's postsecondary record N = Detail report does NOT contain student's postsecondary record
H	High School Code	6	AN	ACT code of the high school that the student attended as indicated in your graduate or request file.
I	High School Graduation Date	8	N	Graduation date or last date of attendance as provided in your graduate or request file.
J	College Code/Branch	9	N	OPE/FICE code of the college that the student attended. This is the six-digit college code, a hyphen, and then the two-digit branch code.
K	College Name	40	AN	Name of the postsecondary institution that the student attended.
L	College State	2	A	State in which the postsecondary institution that the student attended is located. The common USPS state abbreviations are used.

COLUMN POSITION	FIELD NAME	MAX. LENGTH	TYPE*	DESCRIPTION
M	2-year/4-year	17	AN	Type of postsecondary institution that the student attended: 4-year = 4-year or higher institution 2-year = 2-year institution L = less than 2-year institution
N	Public/Private	7	A	Indicates whether the postsecondary institution that the student attended is a "Public" or "Private" institution.
O	Enrollment Begin Date	8	N	Begin date for the student's period of attendance.
P	Enrollment End Date	8	N	End date for the student's period of attendance.
Q	Enrollment Status	1	A	The last enrollment status reported for the student: F = Full-time Q = Three-quarter time H = Half-time L = Less than half-time A = Leave of absence W = Withdrawn D = Deceased If the reporting institution hasn't defined the student's enrollment status as directory information, this field will be left blank.
R	Graduated	1	A	Graduation status information available from the reporting institution. Y = Institution reported the student as graduated N = Institution did NOT report the student as graduated
S	Graduation Date	8	N	Date of student's graduation or degree achievement as provided by reporting postsecondary institution.
T	Degree Title	80	AN	If available, the title of the degree the student received as provided by the reporting institution.
U	Major	80	A	If available, degree Major as provided by the reporting institution.
V	College Sequence	2	N	The sequential order of each school that the student attended. The enrollment records from the first school that the student attended will have a "1" in this field, enrollment records from the second school attended will have a "2" in this field, and so on.
W	Program Code	50	AN	Student program code as provided on your graduate or request file.

*The type codes in this document are "A" alpha, "N" numeric, and "AN" alpha numeric.

:: IMPORTANT ::

If you need assistance, contact studenttracker@studentclearinghouse.org